Patient Name: Medent to Fill in

Address:

Address2:

DOB:

## Western New York Urology Associates, LLC Internet Secure Patient Portal Instructions for Activation

The instructions below will assist you in activating your personal patient portal account with Western New York Urology Associates. Through the portal, you will be able to change your existing appointment to be seen at the new Niagara Professional Park.

We appreciate your using the Portal as another form of communication between you and our practice!

## Instructions for ACTIVATION:

- 1. Log on to our website at <u>www.wnyurology.com</u>
- 2. At the bottom of the home page you will see: "Login to the New Patient Portal". Click here to begin.
- 3. Click on: "Activate Patient Portal Account".
- 4. Fill in some basic personal information.
- 5. You will be asked to provide your ACTIVATION CODE. This code is needed in order to set up the account.

## Your personal **Activation Code** is:

- 6. Click submit and you will be taken to the Portal.
- 7. From the main page of the Portal, you are able to Change Appointments and Create or Request Appointments. The attached sheets walk you step by step through the appointment process for you.

## If you have any questions with regard to setting up the Portal account, please contact Janeen Crosson at 716-844-5353 or email <u>portal@maximweb.com</u>.